

THE CHARLESTON MUSEUM

Historic House Interpreter (part-time)

The Charleston Museum is seeking part-time Historic House Interpreters who enjoy working with the public, have excellent customer service and public speaking skills, and are passionate about history. Qualified applicants will be excited to become a team member of America's First Museum. Related experience and/or general knowledge of Lowcountry and Charleston history is preferred. 7 to 20 hours per week (the Museum cannot guarantee a minimum number of hours per week).

Primary responsibilities include:

- Providing tours of the Museum's two National Historic Landmark homes, the Heyward-Washington House and Joseph Manigault House
- Assisting with daily opening and closing of the historic houses
- Greeting visitors, selling tickets and processing daily transactions using the point of sale system

Ideal candidate will possess the following qualifications:

- College degree or working towards a degree in a related field. In lieu of this, applicants must have equivalent job experience and/or competence in local history preferred
- Strong communication skills
- Ability to interact effectively with the general public, including tour groups and individual visitors as well as Museum supporters, other staff, and volunteers
- Patience, flexibility and a willingness to adapt to changing circumstances
- Friendly, people-oriented disposition
- General knowledge of Charleston history and the periods of American history represented in the historic houses
- Neat, professional appearance

Pay Rate:

\$8.50 per hour

Application Deadline:

Until Filled

Application Requirements:

Applicants should provide a resume and cover letter. Applications may submitted by mail to The Charleston Museum, Attn: Chief of Education, 360 Meeting Street, Charleston, SC 29403 or electronically to jobs@charlestonmuseum.org.